



Academic Transcript

Name: Mr Denis Chelnik

Date of birth: 30 April 1980

Personal Identifier: X8408054

Transcript date: 20 June 2007

HESA ID: 0510017949060

This transcript confirms that the student named above has successfully completed the listed courses leading to the qualification shown below. For an explanation of the terms and symbols used, please see the second page of this transcript.

Qualification completed

31 December 2006

Professional Certificate in Management

Completed courses, subordinate awards, and credit transfer which comprise the above qualification

Year	Course	Title	Level	Points	ECTS	Result
2006		The Professional Certificate in Management	3	60.0		Pass

Total number of credit points counted towards this award **60.0**

The teaching and assessment for this qualification was conducted in the Russian language.

Fraser Woodburn
University Secretary

This transcript is not a certificate. It should be read in conjunction with the explanatory notes (on next page) to confirm the details. If you have any queries, please contact the Awards and Ceremonies Centre.

If you have any queries about this transcript, please contact:

Awards and Ceremonies Centre

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Description of the qualification

Professional Certificate in Management

The Certificate in Management Programme provides a broad-based, practical introduction to the key ideas, techniques and competencies needed to manage effectively and productively in modern organisations throughout the world. The Programme is ideally suited to the needs and aspirations of those who are new to management roles and responsibilities, and those who need wider managerial understanding and competencies. Key areas studied are management roles and effectiveness and organisational contexts, managing people, managing finance and information and managing customers and quality. The award gives direct entry into the Professional Diploma in Management Programme.

Understanding this transcript

Credit points and levels

The University uses a credit point system in which 120 points is equivalent to a full-time academic year. This system is compatible with credit accumulation and transfer schemes commonly operated by Higher Education institutions in England, Wales and Northern Ireland, and with the Scottish Credit and Qualifications Framework (SCQF) in Scotland. The workload rating of each course is also given in terms of the European Credit and Transfer Scheme (ECTS). Credit for undergraduate work is awarded at one of three levels (1, 2 and 3). Credit at other levels, including postgraduate-level work, is designated level X.

Total number of points

The total figure shows all the credit points that have been counted towards this qualification, including any credit transfer, subordinate award, and collaborative courses.

Method of teaching

The courses recorded on this transcript are taught by an integrated process involving material specifically prepared for the course in written, audio and visual media, regular assignments, set books, and in most cases voluntary attendance at local tutorial sessions. On some courses, students are required to attend a residential school.

Student performance

Student performance is measured in a series of continuous assessment assignments that are either tutor-marked or computer-marked to standards set down by the Examination and Assessment Board for the course, and in an examinable component, which is usually a three-hour, unseen, written examination, but might consist of a project or dissertation. The final course result depends on the performance in each component and on the overall weighted average. The Examination and Assessment Board for each course includes at least one external examiner whose role includes helping to ensure comparability of academic standards with other degree-awarding bodies in the UK.